

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

**POLICY GUIDE 2017.05**

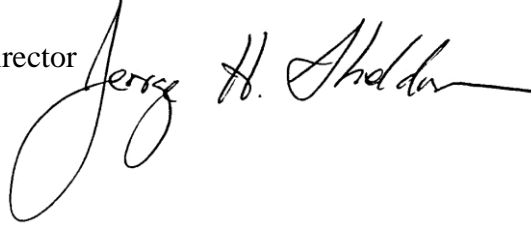
**FOSTER HOME CLOSE SURRENDER AND NON-ACTIVE STATUS**

**DATE:** February 22, 2017

**TO:** DCFS and Private Agency Foster Home Licensing Staff

**FROM:** George H. Sheldon, Director

**EFFECTIVE:** Immediately



**I. PURPOSE**

The purpose of this Policy Guide is to inform Department and Purchase of Service (POS) Foster Home licensing staff what is required in terms of moving a foster home from non-active status to active status when the purpose is for accepting a surrender of the foster home license.

This Policy Guide is effective immediately and shall remain in force pending future rulemaking and procedure revision.

**II. PRIMARY USERS**

The primary users of this Policy Guide are Department and POS foster home licensing staff.

**III. BACKGROUND AND SUMMARY**

Currently, there is a requirement in Rule 402.7(i)(3) for any foster home that is moved from non-active status to active status to receive a home visit for the purpose of determining compliance with Rule 402. This Policy Guide is to make clear, that when the home is moved from non-active status to active status solely for the purpose of accepting a surrender of the foster family home license, the home visit to determine compliance with Rule 402 is not required.

**IV. QUESTIONS**

Questions regarding this Policy Guide may be directed to the Office of Child and Family Policy at 217-524-1983 or via Outlook at OCFP – Mailbox. Non Outlook users may e-mail questions to [cfpolicy@idcfs.state.il.us](mailto:cfpolicy@idcfs.state.il.us).



## **V. FILING INSTRUCTIONS**

This Policy Guide should be filed immediately after **Rule 402: Licensing Standards for Foster Family Homes**